

LINDA LINGLE  
GOVERNOR OF HAWAII



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DIRECTOR OF HEALTH

**STATE OF HAWAII**  
**DEPARTMENT OF HEALTH**  
FAMILY HEALTH SERVICES DIVISION  
**MATERNAL AND CHILD HEALTH BRANCH**

741-A SUNSET AVENUE  
HONOLULU, HAWAII 96816

December 29, 2004

**To:** Healthy Start Applicants  
**From:** Mark Yabui, Contract Specialist  
**Subject:** **Addendum 5 to RFP Number HTH 550-1**

**The following attachment shall be replaced in Attachment E, Table – A Performance Measures.**

See Attachment for Performance Measures.

**Table A – Performance Measures**

Applicant Org. \_\_\_\_\_

RFP No. **HTH 550-1**

Column A	Column B	Column C	Column D
Performance Measure	Baseline for FY 2004	Annual Performance Objective for Fiscal Years 2006-2009	Explanation required if Column B is not the same percentage as indicated in Column C. POSP specific strategies to improve performance measure must include timeline and responsible persons. (Attach additional sheets as necessary).
All eligible families shall be screened utilizing a psychosocial screening tool specified by MCHB within two days of referral (birth of infant, CWS referral, or prenatal referral).	<p>a) Number of eligible families was _____.</p> <p>b) Number of eligible families screened by the program utilizing a psychosocial screening tool specified by the DEPARTMENT was _____.</p> <p>c ) Percent of eligible families screened by the program utilizing a psychosocial screening tool specified by the DEPARTMENT was _____.</p> <p>(b divided by a).</p>	100 percent of all eligible families shall be screened utilizing a psychosocial screening tool specified by the DEPARTMENT.	

EID

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Of those eligible families referred for screening, fifteen percent (15%) shall be prenatal families.	<p>a) Number of eligible families referred was _____.</p> <p>b) Number of eligible families referred prenatally was _____.</p> <p>c ) Percent of eligible families referred prenatally was _____. (b divided by a).</p>	15 percent of those eligible families referred for screening shall be prenatal families.	

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All screened positive families shall be assessed utilizing the Family Stress Checklist (Kempe, 1972) within two days of screening.	<p>a) Number of screened positive families was _____.</p> <p>b) Number of screened positive families assessed utilizing the Family Stress Checklist (Kemper, 1972) within two days of screening was _____.</p> <p>c ) Percent of screened positive families assessed utilizing the Family Stress Checklist (Kempe, 1972) within two days of screening was _____. (b divided by a).</p>	90 percent of all screened positive families shall be assessed utilizing the Family Stress Checklist (Kempe, 1972) within two days of screening.	

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All assessed positive families shall accept Healthy Start (HS) Home Visiting Services (HVS).	a) Number of assessed positive families was _____.  b) Number of assessed positive families accepting HS HV services was _____.  c) Percent of assessed positive families accepting HS HV services was _____. (b divided by a).	80 percent of all assessed positive families shall accept HS HV services.	

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All assessed positive families who accept Healthy Start (HS) Home Visiting (HS) Services shall be referred to the census track identified home visiting program within two days of assessment.	<p>a) Number of assessed positive families accepting HS HV services was _____.</p> <p>b) Number of assessed positive families accepting HS HV services referred to the census track identified home visiting program within two days of assessment was _____.</p> <p>c) Percent of assessed positive families accepting HS HV services referred to the census track identified home visiting program within two days of assessment was _____, (b divided by a).</p>	100 percent of all assessed positive families accepting HS HV services shall be referred to the census track identified home visiting program within two days of assessment.	

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Level III families shall receive a post risk assessment prior to Level IV movement, utilizing a tool specified by MCHB such as the Family Stress Checklist (Kemp, 1972) within one month of request from the home visiting program.	<p>a) Number of Level III families ready for promotion to Level IV and referred for post risk assessment was _____.</p> <p>b) Number of Level III families ready for promotion to Level IV and referred for post risk assessment who received a post risk assessment utilizing a tool specified by MCHB within a month of request was _____.</p> <p>c ) Percent of Level III families ready for promotion to Level IV and had a post risk assessment done within a month of request was _____.</p>	90 percent of Level III families ready for promotion to Level IV shall receive a post risk assessment utilizing a tool specified by MCHB within one month by request from the HV program.	

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<p>All new Early Identification (EID) staff (Family Assessment Workers and Supervisors) shall complete Healthy Families America (HFA)/Maternal and Child Health Branch (MCHB) Intensive Role Specific (IRS) training at the first available training offered and not later than six (6) months of hire.</p>	<p>a) Number of new EID staff employed by the program was ____.</p> <p>b) Number of new EID staff that completed HFA/MCHB IRS training within six (6) months of hire was ____.</p> <p>c ) Percent of new EID staff that completed HFA/MCHB IRS training with six (6) months of hire was ____.</p> <p>(b divided by a).</p>	<p>100 percent of all new EID staff shall complete HFA/MCHB IRS training within six (6) months of hire.</p>	

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<p>All new Early Identification (EID) staff (Family Assessment Workers and Supervisors) shall complete additional Healthy Families America (HFA)/Maternal and Child Health Branch (MCHB) training within six (6) months of hire.</p>	<p>a) Number of new EID staff employed by the program was ____.</p> <p>b) Number of new EID staff who completed HFA/MCHB additional training within six (6) months of hire was ____.</p> <p>c ) Percent of new EID staff who received who completed additional HFA/MCHB training within six (6) months of hire was ____. (b divided by a).</p>	<p>100 percent of new Early Identification (EID) staff (Family Assessment Workers and Supervisors) shall complete additional Healthy Families America/Maternal and Child Health Branch within six (6) months of hire.</p>	

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<p>All new Early Identification (EID) Supervisors shall complete additional Healthy Families America (HFA)/ Maternal and Child Health Branch (MCHB) training on case management and clinical supervision within six (6) months of hire.</p>	<p>a) Number of new EID Supervisors employed by the program was ____.</p> <p>b) Number of new EID Supervisors who completed HFA/MCHB additional training on case management and clinical supervision within six (6) months of hire was ____.</p> <p>c ) Percent of new EID Supervisors who completed HFA/MCHB additional training on case management and clinical supervision within six (6) months of hire was ____.</p> <p>(b divided by a).</p>	<p>100 percent of new Early Identification (EID) Supervisors shall complete Healthy Families America/Maternal and Child Health Branch additional training on case management and clinical supervision within six (6) months of hire.</p>	

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All new Early Identification (EID) Supervisors shall complete Healthy Families America (HFA)/Maternal and Child Health Branch (MCHB) advanced training on case management and clinical supervision within twelve (12) months of hire.	<p>a) Number of new EID Supervisors employed by the program was _____.</p> <p>b) Number of new EID Supervisors that completed HFA/MCHB advanced training on case management and clinical supervision within twelve (12) months of hire was _____.</p> <p>c) Percent of new EID Supervisors that completed HFA/MCHB advanced training on case management and clinical supervision within twelve (12) months of hire was _____.</p> <p>(b divided by a).</p>	100 percent of new Early Identification (EID) Supervisors shall complete Healthy Families America/Maternal and Child Health Branch advanced training on case management and clinical supervision within twelve months.	

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<p>All Early Identification (EID) Supervisors shall complete Healthy Families America (HFA/ Maternal and Child Health Branch (MCHB) advanced training on case management and clinical supervision in each subsequent year of employment.</p>	<p>a) Number of EID Supervisors employed by the program was _____.</p> <p>b) Number of EID Supervisors that completed HFA/MCHB advanced training on case management and clinical supervision in each subsequent year of employment was _____.</p> <p>c) Percent of EID Supervisors that completed HFA/MCHB advanced training on case management and clinical supervision in each subsequent year of employment was _____.  (b divided by a).</p>	<p>100 percent of Early Identification (EID) Supervisors shall complete Healthy Families America/Maternal and Child Health Branch advanced training on case management and clinical supervision in each subsequent year of employment.</p>	

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<p>All new Early Identification (EID) staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) shall complete Healthy Families America (HFA) Maternal and Child Health Branch (MCHB) determined continuous training on a variety of topics necessary for effectively working with families and children within twelve (12) months of hire.</p>	<p>a) Number of new EID staff employed by the program was _____.</p> <p>b) Number of new EID staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) that completed HFA/MCHB determined continuous training on a variety of topics necessary for effectively working with families and children with twelve (12) months of hire was _____.</p> <p>c) Percent of new EID staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) that completed HFA/MCHB determined continuous training on a variety of topics necessary for effectively working with families and children within twelve (12) months of hire was _____. (b divided by a).</p>	<p>100 percent of Early Identification (EID) staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) shall complete Healthy Families America/Maternal and Child Health Branch determined continuous training on a variety of topics necessary for effectively working with families and children within twelve (12) months of hire.</p>	

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All Early Identification (EID) staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) shall complete Healthy Families America (HFA) Maternal and Child Health Branch (MCHB) determined continuous training on a variety of topics necessary for effectively working with families and children in each subsequent year of employment.	<p>a) Number of EID staff employed by the program was _____.</p> <p>b) Number of EID staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) that completed HFA/MCHB determined continuous training on a variety of topics necessary for effectively working with families and children in each subsequent year of employment was _____.</p> <p>c) Percent of EID staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) that completed HFA/MCHB determined continuous training on a variety of topics necessary for effectively working with families and children in each subsequent year of employment was _____. (b divided by a).</p>	100 percent of Early Identification (EID) staff (Family Assessment Workers, Supervisors, Directors, and Executive Directors) shall complete Healthy Families America/Maternal and Child Health Branch determined continuous training on a variety of topics necessary for effectively working with families and children in each subsequent year of employment.	

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